

# DOVE VALLEY RANCH COMMUNITY ASSOCIATION

## ARCHITECTURAL DESIGN REVIEW FORM

Mail or fax to: [Dove Valley Ranch Community Association](#), c/o Planned Development Services,  
14100 N 83<sup>rd</sup> Avenue, Suite 200, Peoria, AZ. 85381 (602) 557-0229 / Fax: (623) 298-5975

**PLEASE PRINT LEGIBLY**

**LOT #** \_\_\_\_\_ (letters and numbers) Neighborhood Name: \_\_\_\_\_ (i.e., Terazza, Ocotillo, etc.)  
Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Requesting Approval for: \_\_\_\_\_

Type and Color of Material(s) to be used (**attach samples/photos/brochures/paint chips**). **Submittal must also include a plot plan indicating location of planned work, including all applicable measurements and dimensions. Painting requests must include the brand of paint, the LRV (light reflective value), and the appropriate paint chip(s). All paint must have a "flat" finish except for the front door which may have a "satin" finish.**

**NO PHOTOCOPIES WILL BE ACCEPTED. INCOMPLETE SUBMITTALS WILL BE DENIED. THERE ARE NO EXCEPTIONS.**

I agree to comply with all applicable city and state laws, and to obtain all necessary permits. I also agree not to begin any work until I have been notified in writing of the Design Review Committee's decision and to maintain all improvements. The Design Review Committee will review all submittals within 45 days of receipt. I also agree to notify and obtain Design Review Committee's written approval prior to commencing with construction of any changes to the original approved work. I understand and agree that I will be held responsible for any work done without prior written approval from the Design Review Committee. All work must be completed within 180 days from date of approval if work does not require a building permit from the City of Phoenix, or within one year of issuance of a permit from the City if a building permit is required, or you must submit a new request. **By completing the checklist and signing below**, I agree to abide by the above terms and conditions. **Applications are due in the PDS office at least one week in advance of the Design Review Meeting date. Applications received after the deadline will be held for review at the following monthly meeting.**

1.	I have read the applicable portion of the 2010 Dove Valley Ranch Architectural Design Guidelines, Supplemental Design Guidelines, and CC&Rs, and I am in compliance with them. More information at <a href="http://dovevalleyranchhoa.com/view/documents-library.aspx">http://dovevalleyranchhoa.com/view/documents-library.aspx</a>
2.	I have given an accurate and inclusive description of the proposed improvements to my property.
3.	I have included an accurately dimensioned drawing of the proposed improvements.
4.	I have included an accurately dimensioned site plan that details the position of the improvements relative to existing property lines and structures.
5.	I have included any applicable manufacturer's information i.e., model/color/sample material to be used.
6.	I have included any plantings by common name, genus and species, (if applicable)
7.	I have included a paint chip for the <b>BODY</b> of the house, incl. color name and LRV
8.	I have included a paint chip for the <b>TRIM</b> , incl. color name
9.	I have included a paint chip for the <b>POP OUTS</b> , incl. color name
10.	I have included a paint chip for the <b>GARAGE DOOR</b> , incl. color name and LRV
11.	I have included a paint chip for the <b>FRONT DOOR</b> , incl. color name
12.	I have included a paint chip for the <b>WROUGHT IRON</b> (if applicable), incl. color name
13.	I have included a paint chip for the <b>SHUTTERS</b> (if applicable), incl. color name
14.	I have reviewed this checklist to insure the information provided is correct.

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**DOVE VALLEY RANCH COMMUNITY ASSOCIATION**  
**SUPPLEMENTAL DESIGN GUIDELINES**  
**Applies only to New Construction or Rebuilds of the Main Residence**

The following Supplemental Design Guidelines were adopted by the Board of Directors of the Dove Valley Ranch Community Association to implement A.R.S. § 33-1817. These Supplemental Design Guidelines supersede any conflicting provisions of the Association's Declaration, Articles, Bylaws, Rules, Design Guidelines or other community documents (collectively, the "Governing Documents"). To the extent consistent herewith, all other provisions of the Governing Documents not set forth herein shall remain in full force and effect.

For purposes of complying with A.R.S. § 33-1817(2), "new construction of the main residence" ("New Construction") means and refers to construction of a principal dwelling structure for occupancy on a lot ("Dwelling Unit"), as that term is defined in the Declaration. For purposes complying with A.R.S. § 33-1817(2), "rebuilds of the main residential structure" ("Rebuilds") means and refers to reconstruction resulting from the demolition or destruction of 50% or more of the existing principal Dwelling Unit, as well as issuance of a permit from the City of Phoenix.

The Board shall appoint at least one Director to the Design Review Committee ("DRC"), who shall serve as chairperson of the DRC.

The following rules apply to all New Construction and Rebuilds of a Dwelling Unit:

1. A security deposit in the form of a \$5,000.00 cash bond is required and the DRC may require an additional fee to cover and defer the costs of the Association in considering any requests for approvals or reviews submitted, and of retaining consultants and other professional services needed to evaluate matters submitted to the DRC or Board, as further set forth in the Declaration and Design Guidelines.
2. Design Approval Meetings and Formal Reviews
  - a. Final Design Approval Meeting. The Association or the DRC must hold a final design approval meeting for the purpose of issuing approval of the plans, and the Member or Member's agent must have the opportunity to attend the meeting.
    - i. If the plans are approved, the Association's DRC representative shall provide written acknowledgement that the approved plans, including any approved amendments, are in compliance with all Governing Documents in effect at the time of the approval, in a reasonable time after it reviews the plans in accordance with the DRC Review Schedule set forth in the Design Guidelines.
    - ii. If the plans are not approved, the Association's DRC representative will provide written notification to the Member in a reasonable time after it reviews the plans in accordance with the DRC Review Schedule set forth in the Design Guidelines.
  - b. On-Site Formal Reviews. At least two (2) on-site reviews during construction shall occur for the purpose of determining compliance with the approved plans. The Member or Member's agent may attend both reviews.
    - i. Within five (5) business days after the formal reviews, the Association will provide a written report to the Member or Member's agent specifying any deficiencies, violations or unapproved variations from the approved plans, as amended, that have come to the attention of the Association.
    - ii. Within thirty (30) days after the second formal review, the Association will provide the Member a copy of the written report specifying any deficiencies, violations or unapproved variations from the approved plans, as amended, that have come to the attention of the Association.
3. Neither the approval of the plans nor the approval of the actual construction by the Association or the DRC shall constitute a representation or warranty that the plans or construction comply with applicable governmental requirements or applicable engineering, design or safety standards. The Association in its discretion may release all or part of the deposit to the Member before receiving a compliance report. Release of the deposit to the member does not constitute a representation or warranty from the Association that the construction complies with the approved plans.
4. Nothing contained herein shall otherwise limit the Association's rights and remedies at law or in equity with respect to noncompliance of the Governing Documents, including the ability to impose fines or penalties.
5. By submitting plans for review and approval, owner is representing to the Association that the plans are in compliance with the Governing Documents, and further subsequent construction is likewise in compliance with the Governing Documents.